

**COMPLAINT OR REQUEST FORM**

TO: Shadow Lake Board of Directors

FROM: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ Date: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Specific request or complaint (Supply name and address of any other party involved)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

REQUEST OR COMPLAINT: \_\_\_\_\_

\_\_\_\_\_

ATTACH AN ADDITIONAL SHEET IS NECESSARY.

Steps you have taken previously toward a solution: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Your suggested solution to the problem: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If the Board would seek legal remedies in this matter, would you be willing to testify in Court? (Please initial if the answer is yes.) \_\_\_\_\_

The following information is to be supplied by the Management Company:

1. Date Received: \_\_\_\_\_ 2. By: \_\_\_\_\_

3. Action Taken: \_\_\_\_\_

\_\_\_\_\_