## **Conflict Resolution Skills**

Conflict resolution skills are skills a person can use to resolve a disagreement in a healthful, safe, legal, respectful, and nonviolent way.

- 1. Stay calm.
- 2. Set the tone.
  - Listen first.
  - Avoid interrupting.
  - Affirm others.
  - Be sincere.
  - Avoid putdowns.
  - Reserve judgment.
  - Avoid threats.
  - Separate the problem from the person.
  - Use positive nonverbal messages.
- 3. Define the conflict.
- 4. Take responsibility for personal actions.
- 5. Use "I" messages to express needs and feelings.
- 6. Listen to the needs and feelings of others.
- 7. List and discuss possible solutions.
  - Will the solution result in actions that are helpful?
  - Will the solution result in actions that are safe?
  - Will the solutions result in actions that are legal?
  - Will the solutions result in actions that are respectful of all people involved?
  - Will the solution result in actions that are nonviolent?
- 8. Agree on a solution.
- 9. Keep your word and follow the agreement.
- 10. Ask for the assistance of a trusted adult or peer if the conflict cannot be resolved.

