

# CAREER AND COURSE PLANNER

*This Career and Course Planner is designed to complement the LINKS Student Advisement Program. You will use this tool to help document your career plans, assessment results, experiential learning and coursework to help you make meaningful plans for the future.*

## Student Identification

Name	Year of Graduation
Address	Phone
City, State, Zip	Parent/Guardian
E-mail	Student Test Number

## Career Plan

Careers that interest me	
My career interest inventory results*	

\* Career interest inventories are available online at [www.wveducationplanner.org](http://www.wveducationplanner.org) or [www.careercruising.com](http://www.careercruising.com).

## High School Academic/ Career Plan

<b>My diploma goal</b> <input type="checkbox"/> College Readiness <input type="checkbox"/> Work Readiness <input type="checkbox"/> Modified	<b>Career Cluster:</b> _____ <b>Review Dates:</b> _____  <b>Career Concentration:</b> _____  _____
<b>Postsecondary* * Education Plan</b>	
What I want to do after high school	
Colleges or training programs I want to learn more about	

**\*\*Four-Year University / Two-Year Community College / Apprenticeship / Proprietary School / Military / On-the-Job Training**



Last Name / First Name

### Four-Year Course Plan for High School

Here are the courses I plan to take throughout high school, based on my career interests and diploma goals.

I will review my plan each semester to be sure that:

- I am on track to graduate and meet my goals.
- I have strong academic courses all four years.
- I am pushing myself to do the best I can.
- I am taking advanced classes and their prerequisites.
- I am exploring my career

#### 9<sup>th</sup> Grade

1st Semester	ECA*	Grade	2nd Semester	ECA*	Grade
English			English		
Math			Math		
Science			Science		
<b>Social Studies</b>			<b>Social Studies</b>		
Total Credits			Cumulative Credits		
Class Rank			Class Rank		
GPA			GPA		

#### 10<sup>th</sup> Grade

1st Semester	ECA*	Grade	2nd Semester	ECA*	Grade
English			English		
Math			Math		
Science			Science		
Social Studies			Social Studies		
Total Credits			Cumulative Credits		
Class Rank			Class Rank		
GPA			GPA		

#### 11<sup>th</sup> Grade

1st Semester	ECA*	Grade	2nd Semester	ECA*	Grade
English			English		
Math			Math		
Science			Science		
Social Studies			Social Studies		
Total Credits			Cumulative Credits		
Class Rank			Class Rank		
GPA			GPA		

#### 12<sup>th</sup> Grade

1st Semester	ECA*	Grade	2nd Semester	ECA*	Grade
English			English		
Math			Math		
Science			Science		
Social Studies			Social Studies		
Total Credits			Cumulative Credits		
Class Rank			Class Rank		
GPA			GPA		

<b>Test Scores</b>			
EXPLORE			
Composite			
PLAN			
Composite			
Writing Assessment			
PSAT			
Critical Reading	Math	Writing	
SAT			
Critical Reading	Math	English	
ACT			
Math	English		
9 <sup>th</sup> Grade WESTTEST		Math	
English			
WESTTEST		Math	
English			
WorkKeys			

## LINKS Checklist

Activities I need to complete each year to ensure that I am well-prepared for post-secondary success.

### 9<sup>th</sup> Grade/Freshman Year

Activity	✓
Attended my high school orientation program	
Reviewed EXPLORE Scores/ World of Work Map	
Wrote goals letter for high school success	
Took a career interest inventory	
Took a learning-style assessment	
Registered on virtual career website <a href="http://www.wveducationplanner.org">www.wveducationplanner.org</a> or <a href="http://www.careercruising.org">www.careercruising.org</a>	
Created a portfolio	
Participated in at least one club	
Explored careers at <a href="http://www.wveducationplanner.org">www.wveducationplanner.org</a>	
Learned about resources in my school/community	
Learned about EDGE/Dual credit courses	
Learned how to prepare for semester tests and how to review credits toward graduation	
Started or continued studying a foreign language	
Discussed my future plans with my counselor and family	
Learned about programs of study and how to choose a concentration from the WV Career Technical Education website, researched career concentrations	
Developed a study/time management plan	

### 10<sup>th</sup> Grade / Sophomore Year

Activity	✓
Completed a Credit Checklist	
Took a career interest inventory	
Reviewed activities suggested for 10 <sup>th</sup> grade year	
Worked to develop 21 <sup>st</sup> century skills for the workplace	
Assessed my study habits	
Learned effective test taking strategies	
Took the PSAT and/or PLAN (fall)	
Learned about ACT Plan readiness scores	
Learned about WESTEST/writing assessment Scores	
Discussed my future plans with my counselor/advisor and family	
Reviewed my school support system	
Explored career clusters and developed a program at <a href="http://careertech.k12.wv.us/ProgramsofStudy.htm">http://careertech.k12.wv.us/ProgramsofStudy.htm</a> .	
Reviewed my credits needed to graduate	
Discussed leadership skills	
Completed an organizational skills survey	
Investigated the reasons for school success and failure	
Completed ___ community service hours	
Investigated appropriate social behaviors	
Investigated proper ethical/professional behaviors	
Set realistic goals for the next three years using a 3 year plan	
Investigated Multiple Intelligences	

### 11<sup>th</sup> Grade / Junior Year

Activity	✓
Learned about personal budget and finances.	
Registered online for WV Education planner resume	
Continued exploring careers, colleges, apprenticeships and other training programs at <a href="http://careercruising.org">careercruising.org</a>	
Learned appropriate interviewing skills	
Registered for rigorous courses to make the most of my senior year	
Took the PSAT/NMSQT (fall) or an ASVAB assessment	
Took the SAT and/or ACT (spring)	
Discussed the requirements of a senior project	
Attended a college fair	
Visited at least one college campus, training center or apprenticeship site	
Applied for all scholarships and leadership programs that are applicable to my interests and abilities	
Learned about the obligations people have in the workplace and a group setting	
Discussed my future plans with my counselor and family	
Reviewed my credit and 5 year plan to graduate	
Developed a resume and letters of recommendation	
Other:	

### 12<sup>th</sup> Grade / Senior Year

Activity	✓
Took the SAT and/or ACT to increase scores (if applicable)	
Visited college campuses and/or training programs	
Attended a college fair	
Submitted college or training program applications	
Applied to the military and took the ASVAB(if applicable)	
Attended the financial aid program at my high school	
Submitted a FAFSA application for need-based financial aid at <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a> by the deadline	
Applied for scholarships(if applicable)	
Developed a budget for life after high school	
Registered for the Promise, Selective Service, Voter's Registration Card , NCAA Clearinghouse (if applicable)	
Learned appropriate ways to connect to the community	
Learned 21 <sup>st</sup> century skills to apply throughout life and work.	
Finalized senior projects and made presentation.	
Reviewed the goals set throughout this program and analyzed the rate of success of completion	
Learned about Financial Literacy—credit cards and debt, housing and car ownership, savings accounts, etc.	
Completed all the requirements for the courses needed to graduate	
Completed all Senior Year surveys, forms and documentation regarding plans after high school	
Other:	