

EMPLOYER EXPECTATIONS



Time Required: 30-45 minutes

Content Standards: AA.S.6 Students will understand the relationship between personal qualities, education, training, and the world of work.

Indicators (Students will...): AA.C.12.6.07 Take responsibility for their actions. AA.C.12.6.10 Understand that the changing workplace requires life long learning and acquiring new skills.

GOAL: Students will relate how a person's values affect employability and discuss what upsets employers most.

THIS LESSON MAY BE DIVIDED INTO TWO OR MORE PARTS. YOU MAY USE HANDOUTS 2 & 3 TO DIVIDE STUDENTS INTO GROUPS TO DISCUSS AND SHARE PERSONAL EXPERIENCES IN A SEPARATE LESSON.

Activity Statements:

Student will review, discuss and identify employability skills and attitudes.

Materials:

1. Handout 1 – Employability Skills and Attitudes
2. Additional Information: Handout 2 – Employers Opinions and Comments
3. Additional Information: Handout 3 – Keeping the Job

Procedures and Discussion:

1. SAY – *Student's success on any job or while participating in any job will depend on how well they meet the employer's expectations. The employer will expect you to perform in a certain standard of practice. They are listed on Handout 1*
2. Give out Handout 1
3. Divide students into pairs.
4. Give each set of student one of the cut out 'employer expectations' or 'traits'
5. Ask students to 'act out' what a good employee performing the trait would look like, followed by 'acting out' what a poor employee would look like not meeting that expectation.

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6. Have other students guess what the employer expectation was.
7. Continue taking turns until all listed expectations have been performed.
8. Give students a copy of skit handout to take home for future reference.

PART II

9. Divide students into small groups or dyads and have them sit down, review and discuss Handout 2 – *Employers Opinions and Comments* and Handout 3 – *Keeping the Job*
10. *Ask students to share personal work experience in which the expectations in Handouts 2 & 3 were violated and discuss how that made them and others feel. What happened with respect and reputation of employee who committed these work violations?*

Additional Resources:

Employer Expectations:

http://www.swinburne.edu.au/corporate/careers/Handout_Employer_Expectations.pdf

<http://www.dol.state.ga.us/js/replace/chapter03.htm>

Extension Activities: Review materials in class and discuss with parents and community leaders and get their feedback on these and other expectations of employers.
