

GRADUATION REQUIREMENTS/Scheduling

Time Required: 30-45 minutes



Content Standards: Students will complete school with the academic rigor and preparation essential to choose from a wide range of substantial postsecondary options, including college.

Indicators (Student Will...): Discuss annually the current relationship between flexible career plans, post-secondary goals, four-year high school course plans, report card grades, standardized test scores, and academic improvement plans, and revise each as appropriate.

GOAL: Students will review the CTE courses, LCSD's graduation requirements, and plan course sequences.

Activity Statement:

Students will review and discuss graduation requirements, update ISTP Plan and begin select courses for next year's schedule.

Materials:

1. Paper/Pencil/pen
3. Graduation requirements (Place in binder)
4. Graduation check list (Place in binder)
5. Transcript and report card from last semester (Place in binder)
6. List of senior courses for upcoming school year
7. Programs of study information (CTE)
8. School specific course catalog (school website)

Procedures:

1. Distribute copies of the graduation checklists, graduation requirements, course enrollment information and last year's transcript to students.
2. Instruct students to:
 - a. Check off courses on graduation checklist that were completed last year and to make note of (circle) any 10th grade courses they failed.
 - b. Review courses available for next year using the senior course list or enrollment bulletin
 - c. View their 2nd semester schedules to determine if they are in all courses they need to repeat or are required for the current school year.
 - d. Follow school procedures to see school counselor to add any course that need to be added or deleted from schedule.
 - e. Develop a preliminary schedule for next year to assure you can fit in all courses needed for graduation and programs of study.
 - f. Place checklist in student binder for further reference.
3. Provide information tutoring programs, credit recovery and support services that are available.

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Discussion:

Advisors will need to ask general question to assure students understand their schedules and the schools graduation requirement. Sample questions:

1. According to your schedule:
 - a. Are you in all the courses you need 2nd semester?
 - b. Has your schedule changed any since first semester?
 - c. Do you need to make any changes?
 - d. Do you know the process for a schedule change?
2. According to these graduation requirements:
 - a. How many math credits are required for graduation?
 - b. How many English classes are necessary for graduation?
 - c. Are you in the right classes for your program of study?
 - d. What classes do you still need in order to graduate?
 - e. Are you aware of any changes in graduation requirements since last year?
 - f. Will you need to go to credit recovery or summer school in order to complete all your requirements?
3. Based on the list of graduation requirements you have been given, will you meet promotion requirements?
4. Have you visited your counselor for credit evaluation and discussed your future educational plans?

Additional Resources:

Policy – JCPD website for district policy for credit requirements for graduation

Effective Study Habits:

<http://www.studygs.net/attmot4.htm>

<http://www.palgrave.com/skills4study/sitemap.asp>

Extension Activities: Check with school counselor to make any necessary course changes to stay on track for graduation.